



# Gallery & Hanging Guidelines

## Venues for Displaying Artist Accepted Work

- Gresham Council Chambers Visual Arts Gallery
- GALA online galleries

### 2-D Works

- Please review this helpful YouTube video: [Easy way to add picture wire to frames](#).
- All 2-D work must be framed, **except** for unframed canvas, panel paintings, or photographs printed on metal or glass.
- A taut wire should be secured to the back of the work and positioned 1/3 of the distance from the top. See acceptable hardware (Refer to Do's and Don'ts section).
- For the safety of all, the artist is responsible for ensuring their three-dimensional artwork, including sculptures, glass, and free-standing pieces, are displayed securely and stably.
- You must provide your own display method that can be stabilized without needing to nail anything into a wall.
- Contact the [Curator Team](#) for specific size, weight and installation limits for large or heavy pieces.

### 3-D Works

## Framed Works

- Hanging metalworks, fabric constructions, glass, and other suspended objects must be designed to use gallery wall hooks, similar to the method used for paintings.
- All matted artwork must meet professional standards.
- Frames must have picture wire attached of suitable strength and sturdy hardware. Refer to Do's and Don'ts section.

## Paintings on Canvas or Panel

- All canvas pieces shall be framed or have finished edges, which means they must be painted or otherwise worked upon.
- Blank edges are not "finished". Click this link to view a video to help take a photo of your work. [Painting Canvas Edges](#)
- All matted artwork must meet professional standards.

## Photographs

- Please follow the guidelines for framed works.
- Frames for metal and glass photographs are not required. However, hanging systems must be adequate for weight and designed to use gallery hooks for hanging.



# Gallery & Hanging Guidelines

## Photo Submission Best Practice

To ensure your artwork is considered for the show, please pay close attention to these image submission rules:

<ul style="list-style-type: none"><li><b>Content Restrictions:</b> When preparing your artwork, please be aware that we <u>cannot</u> accept pieces that feature nudity, in any degree, or any content that depicts or implies sexual acts or innuendos.</li><li><b>No Changes After Submission:</b> Once you submit an image, do not alter the artwork itself, except for adding your signature. The size and price information on your entry label must also match what you originally submitted if your artwork is accepted.</li><li><b>Permission to Use Images:</b> You must grant permission for GALA to use the digital images of your accepted artwork.</li><li><b>Quality Matters:</b> Your images must be high quality. Poor-quality images could lead to your artwork being rejected. Please do not use filters. If the submitted image doesn't accurately represent the quality of your actual artwork, GALA reserves the right to exclude it from the show.</li></ul>	<ul style="list-style-type: none"><li><b>Digital Submission Only:</b> Submit professional digital images in JPEG format using the online submission form by the deadline.</li><li><b>Image Specifications:</b> Your JPEG files should be between 1200 and 1800 pixels.</li><li><b>How to Name Your Files:</b> Label each JPEG file using this format: Artist First Name Artist Last Name. Name of Work.<ul style="list-style-type: none"><li>Examples: "Mary Smith Tropical" or "Mary Smith Old Boats"</li><li>Important: Images that aren't labeled correctly might be returned and not considered for the show.</li></ul></li></ul>
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Click this link to view a video to help take a photo of your work [How to Photograph Artwork without Glare](#)

**Good Image**



There is no mat or frame included in artwork image

There is no reflection

Photo is taken straight on

Artwork is crisp and clearly visible

**Bad Image**



Frame and/or mat are included in photo

Reflection creates glare

Photo is taken at an angle and not straight on

Artwork is not clearly visible



# Gallery & Hanging Guidelines



## DO's

DO use D-rings



DO use Euro Hangers



DO use plain, simple frames



DO use white, dark, or neutral colors



## DON'Ts

DON'T use eye hooks



DON'T use wire-wrapped screws



DON'T use ornate frames



## Connect with GALA

Inquiries email: [curator@galaarts.org](mailto:curator@galaarts.org)

**Constant Contact:** We believe in quality communication, not spam. That is why we are inviting you to *opt-in* to our list. You will receive updates on:

- **Artist Calls & Upcoming Art Shows**
- **Exciting GALA events & partner events**

It is your direct link to supporting and enjoying visual arts in the greater Gresham area. *Ready to join?* Simply click on the link below and complete the sign-up form.

[Sign up with GALA on Constant Contact](#)